

## **PIANO ACADEMY STUDIO GUIDELINES 2017-18**

Each private lesson includes one on one personal instruction. Parents are **openly invited to observe classes, and take notes whenever they wish to do so**. PA recommends parents participate regularly for younger children and approximately once a month for adolescents and whenever appropriate for young adults.

### **Studio/Registration fee**

Music Instruction includes many costs not associated with the tuition. This fee covers the cost of all studio concerts, rental hall fees which can be very expensive, hall piano maintenance and tunings, extra insurance for any hall and custodial fees, other extra curricular fees and items, and all printing and personal material costs for programs and classes. This fee will be charged once a semester. Cost: \$25.00 per student, per calendar year.

### **Tuition**

Tuition reserves a time slot in the teacher's schedule. Please check rates on the registration form for detailed amounts. Tuition will vary by the semester, depending on how many weeks the semester runs. Payment can be mailed in or dropped off in person before classes begin. *\*Please expect tuition increases once per calendar year to keep up with rising costs of electricity, oil, fuel, and insurances.*

*\*\*A late fee of \$10.00 will be charged to your account if payment is made later than the agreed upon dates outlined on the registration form. You will forfeit your time slot if your account becomes two or more weeks delinquent.*

By enrolling for the 2017 fall-winter-spring semesters, you are contracted for those specific private lessons. This commitment will be voided if you move from the area, have a family emergency, or in extreme cases of need. **Payment is due in full by the outlined date along with the registration form.**

### **Additional fees**

Music scores/CD's/DVD's/etc. Festivals, MAP audition, and/or competition fees, any concert fees other than piano academy concerts.

### **Referral bonus**

Your account will be credited \$10.00 for each new student who successfully enrolls upon your referral for a maximum of four students per year.

### **Evaluations**

A certified Judge through CSMTA will give students an evaluation at the Music Achievement Program auditions once a year, if the student is ready for the evaluation.

### **Missed lessons and Make-up lessons**

Lessons should be missed for illness and emergency **ONLY**. For the health of all concerned, please do not come to your lesson if you are ill. Each student will be entitled to **one make-up lesson per trimester for an excused absence without hesitation** (this does not include snow days). \*\*\*There are no guaranteed private make-up lessons *beyond* the one make up lesson. A lesson may be rescheduled with a 24-hour notification **if/when** a slot becomes available in my schedule due to advance

notification of absence. The reason this is not guaranteed is the opening in my schedule may not work with your schedule.

**Lessons that are missed without notification are forfeited with NO refund, including tardiness, forgetting the scheduled lesson date and time, etc.** If the teacher misses lessons and they are not made up-you will receive a credit on your account without question. Lessons can be swapped with other students at mutually convenient times –please see student schedule sent separately. **Please** notify PA if you are swapping a lesson time with another student.

### **Your Scheduled Lesson Time and Arrival**

Please make sure you arrive on time, and please make sure that your child has all materials needed for the lesson, included their books, notebook, and any other pertinent sheet music, etc. If you arrive late and I have a student after you, I will not be able to stay later to make up the time. So please make every effort to arrive in a timely manner. \*Piano Academy has a warm up piano that students may use when they arrive, provided they use the headphones. \*\*\***Please if at all possible refrain from arriving in studio more than 5 minutes early, unless teacher is notified ahead of time. Please come in quietly, as to not disturb a lesson already in progress.**

### **Snow days**

The studio will call if the road is inaccessible, or driving is dangerous, and only then. Please do not assume you do not have a lesson if school is canceled. If Piano Academy cancels lessons due to snow, those lessons will also be made up, **separate from illness as above.**

### **Group Classes~Concerts~Recitals~Performance opportunities**

Performance is a natural extension of lessons. The Piano Academy of Simsbury believes that music is an art meant to be shared and enjoyed by all. It provides opportunities for individual growth, community outreach, and **personal achievement.**

Therefore your child will be encouraged to play for others throughout the year. This will never be a forced effort, but instead a mutual commitment to this goal. When the teacher decides your child is ready there will be opportunities to perform not only in the studio series but beyond in community concerts and festivals and if mutually agreed, competitions. Students will be given opportunities to refine performance during group classes and of course private lessons.

### **BUSHY HILL ROAD-and Piano Academy Entrance**

**Please** use caution when driving on Bushy Hill Road, the road is quite busy, so whenever possible, try not to back onto the road. When parking onto the driveway, park sideways, giving yourself an opportunity to turn your vehicle around, thus making it safer to leave

Piano Academy Studio Entrance:-the entrance is located at the back of the house, adjacent to the driveway.